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Citicorp Finance (India) Limited



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Details of Directors and Committee meetings held during the Financial Year 2016-17

1. Board of Directors Meeting

During the financial year 2016-17, there were 4 (Four) Board Meetings held. The dates on which the said meetings were held as under:

May 27, 2016;
August 05, 2016;
November 11, 2016 and
January 31, 2017.

Attendance of each director

Members	No. of meetings held	Meetings Attended
Mr. Rohit Ranjan (Jt. MD)*	4	4
Ms. Priti Goel (Jt. MD)**	4	1
Mr. Niraj Parekh	4	4
Mr. Srinivas Sishtla**	4	1
Mr. Deepak Ghaisas (ID)	4	4
Mr. Saurabh Shah (ID)	4	4
Ms. Sabiha Kazi (Women Director)**	4	1
Mr. Rahul Shukla**	4	2

* The designation of Mr. Rohit Ranjan has been changed from Managing Director to Jt. Managing Director w.e.f Nov 11, 2016.

** Ms. Priti Goel appointed as Jt. Managing Director, Mr. Srinivas Sishtla appointed as an Additional Director, Ms. Sabiha Kazi and Mr. Rahul Shukla has resigned from the directorship of the company with effect from December 21, 2016. Further, the designation of Mr. Srinivas Sishtla has been changed from Additional Director to Director w.e.f February 15, 2017.

2. Audit Committee

The Audit Committee met twice during the financial year 2016-17. The date of the meeting is as follows:

May 27, 2016;
November 11, 2016

Attendance of each member

Members	No. of meetings held	Meetings Attended
Mr. Niraj Parekh	2	2
Mr. Deepak Ghaisas	2	2
Mr. Saurabh Shah	2	2

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3. Nomination and Remuneration Committee

The Committee met twice during the financial year 2016-17. The date of the meeting is as follows:

May 27, 2016;
November 11, 2016

Attendance of each member

Members	No. of meetings held	Meetings Attended
Mr. Rohit Ranjan	2	2
Ms. Priti Goel*	2	0*
Mr. Srinivas Sishtla*	2	0*
Mr. Deepak Ghaisas	2	2
Mr. Saurabh Shah	2	2
Mr. Rahul Shukla	2	2*
Mr. Niraj Parekh	2	1

* Ms. Priti Goel and Mr. Srinivas Sishtla were appointed as members of the committee and Mr. Rahul Shukla ceased to be a member of the committee with effect from December 21, 2016.

4. Debenture Allotment and Transfer Committee

During the financial year 2016-17, the committee met 59 (Fifty Nine) times.

The meetings were held on April 27, 2016; April 29, 2016; May 23, 2016; May 24, 2016; May 27, 2016; May 31, 2016; June 17, 2016; June 22, 2016; June 23, 2016; June 29, 2016; June 30, 2016; July 05, 2016; July 05, 2016; July 18, 2016; July 28, 2016; July 29, 2016; August 08, 2016; August 19, 2016; August 23, 2016; August 30, 2016; August 31, 2016; September 08, 2016; September 19, 2016; September 20, 2016; September 21, 2016; September 23, 2016; September 26, 2016; September 27, 2016; September 28, 2016; September 30, 2016; October 24, 2016; November 11, 2016; November 24, 2016; November 30, 2016; December 06, 2016; December 07, 2016; December 15, 2016; December 20, 2016; December 21, 2016; December 22, 2016; December 23, 2016; December 26, 2016; December 27, 2016; December 30, 2016; January 20, 2017; January 31, 2017; February 07, 2017; February 20, 2017; February 28, 2017; March 06, 2017; March 08, 2017; March 16, 2017; March 17, 2017; March 20, 2017; March 22, 2017; March 23, 2017; March 24, 2017; March 27, 2017 and March 29, 2017.

Attendance of each member

Members	No. of meetings held	Meetings Attended
Mr. Rohit Ranjan	59	0
Ms. Priti Goel*	59	0
Mr. Niraj Parekh	59	0
Mr. Sameer Upadhyay	59	52
Mr. Ganesh Ramanathan	59	24
Mr. Rakesh Bajaj**	59	38
Mr. Vijay Sethi	59	44
Mr. Amarjeet Singh Kalsi**	59	57
Ms. Sabiha Kazi*	59	0

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* Ms. Priti Goel appointed and Ms. Sabiha Kazi ceased to be a member of the committee with effect from December 21, 2016.

**Mr. Rakesh Bajaj and Mr. Amarjeet Singh Kalsi ceased to be members of the committee w.e.f April 28, 2017 and May 15, 2017 respectively on account of their resignation from the company.

5. Asset Liability Committee

The members of committee met 12 (Twelve) times. The meetings were held on April 20, 2016; May 17, 2016; June 21, 2016; July 18, 2016; August 23, 2016; September 21, 2016; October 21, 2016; November 21, 2016; December 09, 2015; January 12, 2017; February 15, 2017 and March 14, 2017.

Attendance of each member

Members	No. of meetings held	Meetings Attended
Mr. Rohit Ranjan	12	7
Ms. Priti Goel*	12	1
Mr. Srinivas Sishtla*	12	2
Mr. Niraj Parekh	12	0
Mr. Sameer Upadhyay	12	7
Mr. Ganesh Ramanathan	12	11
Mr. Rakesh Bajaj**	12	5
Mr. Vijay Sethi	12	12
Mr. Amarjeet Singh Kalsi**	12	12
Mr. Vinod Raghavan	12	11
Mr. Prasen Kale	12	1
Mr. Rahul Shukla*	12	0
Respective Business Heads	12	As per the minutes

* Ms. Priti Goel and Mr. Srinivas Sishtla appointed as member of the committee and Mr. Rahul Shukla ceased to be member of the committee with effect from December 21, 2016.

**Mr. Rakesh Bajaj and Mr. Amarjeet Singh Kalsi ceased to be members of the committee w.e.f April 28, 2017 and May 15, 2017 respectively on account of their resignation from the company.

6. Stakeholder Relationship Committee

During the said financial year, no complaints /grievance were received from the stakeholders, hence no meeting held during the year.

The composition of Stakeholder Relationship Committee as on March 31, 2017 is as under:

- Mr. Rohit Ranjan, Jt. Managing Director
- Ms. Priti Goel, Jt. Managing Director*
- Mr. Niraj Parekh, Director
- Mr. Sameer Upadhyay, Company Secretary
- Mr. Ganesh Ramanathan, Chief Financial Officer
- Mr. Rakesh Bajaj, Finance Controller**
- Mr. Amarjeet Singh Kalsi, Ops head**

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Note:

* Ms. Priti Goel appointed as a member of the committee with effect from December 21, 2016.

**Mr. Rakesh Bajaj and Mr. Amarjeet Singh Kalsi ceased to be members of the committee w.e.f April 28, 2017 and May 15, 2017 respectively due to their resignation from the company.

7. Corporate Social Responsibility Committee

During the financial year, the members of committee met 1 (One) time. The meeting was held on November 11, 2016.

Attendance of each member

Members	No. of meetings held	Meetings Attended
Mr. Rohit Ranjan	1	1
Ms. Priti Goel*	1	0
Mr. Niraj Parekh	1	1
Mr. Srinivas Sishtla*	1	0
Mr. Deepak Ghaisas	1	1
Mr. Saurabh Shah	1	1
Mr. Sameer Upadhyay	1	1
Ms. Sabiha Kazi*	1	0
Mr. Rahul Shukla*	1	1
Ms. Shahin Dastur (Member of Corporate affairs team)	1	1

* Ms. Priti Goel and Mr. Srinivas Sishtla appointed as member of the committee and Ms. Sabiha Kazi and Mr. Rahul Shukla ceased to be member of the committee with effect from December 21, 2016.

8. Risk Management Committee

During the year under review, the committee met 4 (Four) times. The meetings were held on April 24, 2016; July 25, 2016; October 24, 2016 and January 25, 2017.

Attendance of each member

Members	No. of meetings held	Meetings Attended
Mr. Rohit Ranjan	4	1
Ms. Priti Goel*	4	1
Mr. Srinivas Sishtla*	4	1
Mr. Niraj Parekh	4	1
Mr. Rakesh Bajaj**	4	3
Mr. Amarjeet Singh Kalsi**	4	4
Mr. Ganesh Ramanathan	4	2
Mr. Sameer Upadhyay	4	4
Mr. Vijay Sethi	4	2
Mr. Vinod Raghavan	4	3
Mr. Prasen Kale	4	4
Mr. Rahul Shukla*	4	0

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Ms. Sabiha Kazi*	4	0
Ms. Vinaya Parvate*	4	0
Representative of Risk Management team	4	As per minutes of the meeting
Respective Business heads	4	As per minutes of the meeting

*Ms. Priti Goel and Mr. Srinivas Sishtla appointed and Ms. Sabiha Kazi, Mr. Rahul Shukla and Ms. Vinaya Parvate ceased to be members of the committee w.e.f December 21, 2016

**Mr. Rakesh Bajaj and Mr. Amarjeet Singh Kalsi ceased to be members of the committee w.e.f April 28, 2017 and May 15, 2017 respectively due to their resignation from the company.

Note: Following committees were dissolved w.e.f 27th May 2016

- Loans and investment Committee;
- Borrowing Committee;
- Share allotment and Transfer Committee

For Citicorp Finance (India) Limited

Rohit Ranjan
Jt. Managing Director
DIN - 00003480